



Irish Tug of War Association

Cumann Tarraingt Téide na hÉireann



Risk Assessment Document for The Irish Tug of War Association

This risk assessment considers the potential for harm to come to children whilst they are in the Irish Tug of War Association's care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Provincial/National	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification	H	<ul style="list-style-type: none"> Coach education policy Recruitment policy 	National Provincial Club	Proof of qualification to be confirmed
Supervision issues	M	<ul style="list-style-type: none"> Supervision policy Coach education policy 	Club	Ongoing review
Unauthorised photography & recording activities	L	<ul style="list-style-type: none"> Photography and Use of Images policy 	Club	Ongoing review
Behavioural Issues	M	<ul style="list-style-type: none"> Code of Conduct Safeguarding Level 1 (min) Complaints & Disciplinary policy 	Club	Ongoing review
Lack of gender balance amongst coaches	M	<ul style="list-style-type: none"> Coach education policy Supervision policy 	Club	Ongoing review
No guidance for travelling and away trips	H	<ul style="list-style-type: none"> Travel/Away trip policy Child Safeguarding Training 	National Club	Ongoing review
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile,	L	<ul style="list-style-type: none"> Safeguarding policy Complaints & disciplinary policy 	Club	Ongoing review

photography, transport)				
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	H	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Club	Immediate action needed Greater communication required
Difficulty in raising an issue by child & or parent Reason: Covered above	H	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Club	Review the communication/responsibilities of the procedure/policy as required
Complaints not being dealt with seriously	H	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy 	Club	Ongoing review
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	H	<ul style="list-style-type: none"> Reporting procedures/policy Coach education policy Code of Conduct /Behaviour 	National Provincial Club	Make policies and procedures available Include in Safeguarding Training (L1) Include in Coach Education Training
No Mandated Person appointed (MP)	M	<ul style="list-style-type: none"> Reporting procedures/policy 	National	Publicise identity of Mandated Person Train Mandated Person in their role
No Designated Liaison Person Appointed (DLP)	M	<ul style="list-style-type: none"> Reporting procedures/policy 	National Club	Train all DLPs Publicise identity of DLPs

Concerns of abuse or harm not reported	H	<ul style="list-style-type: none"> ▪ Reporting procedures/policy ▪ Child Safeguarding Training – Level 1 	Club Designated Liaison Person	Include in Safeguarding Training (L1) Publicise names of Club Childrens Officers(CCO), DLPs, MP(s) Publicise internal and external reporting procedures
Not clear who Young Person should talk to or report to	H	<ul style="list-style-type: none"> ▪ Post the names of CCOs, DLPs and MP 	Club Childrens Officer DLP	Communicate in Club Include in Safeguarding Training (L1)
FACILITIES				
Unauthorised access to designated children’s play & practice areas and to changing rooms, showers, toilets etc.	H	<ul style="list-style-type: none"> ▪ Supervision policy ▪ Coach education 	National Club	Clarify responsibilities before session starts
Unauthorised exit from children’s areas	M	<ul style="list-style-type: none"> ▪ Supervision policy ▪ Coach education 	Club	Clarify responsibilities before session starts
Photography, filming or recording in prohibited areas	H	<ul style="list-style-type: none"> ▪ Photography policy and use of devices in private zones 	Club	Enforce policy in private changing and wet areas
Missing or found child on site	H	<ul style="list-style-type: none"> ▪ Missing or found child policy 	Club DLP	Refer to policy and inform Gardai
Children sharing facilities with adults e.g. dressing room, showers etc.	M	<ul style="list-style-type: none"> ▪ Safeguarding policy 	Club	Plan with facilities management to create a suitable child centred environment in shared facilities
RECRUITMENT				

Recruitment of inappropriate people	H	<ul style="list-style-type: none"> Recruitment policy 	National Club CCO Appropriate personnel	Ongoing review
Lack of clarity on roles	M	<ul style="list-style-type: none"> Recruitment policy 	Club	Check job description Put supervision in place
Unqualified or untrained people in role	M	<ul style="list-style-type: none"> Recruitment policy 	Club	Check qualification Ongoing review

COMMUNICATIONS AND SOCIAL MEDIA

Lack of awareness of 'risk of harm' with members and visitors	H	<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	National Club DLP CCO	Communicate Child Safeguarding Statement
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	M	<ul style="list-style-type: none"> Child Safeguarding Statement – display Code of Behaviour - distribute 	Club Executive DLP Children's Officer	Communicate Child Safeguarding Statement Distribute Code or Sections as appropriate
Unauthorised photography & recording of activities	L	<ul style="list-style-type: none"> Photography and Use of Images policy 	Club DLP CCO	Ongoing review
Inappropriate use of social media and communications by under 18's	L	<ul style="list-style-type: none"> Communications policy Code of conduct 	Club DLP CCO	Ongoing review
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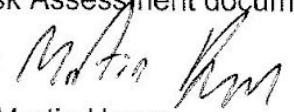
GENERAL RISK OF HARM

Harm not being recognised	M	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training 	National Club DLP CCO	Ongoing review
Harm caused by - child to child - coach to child - volunteer to child - member to child - visitor to child	M	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training 	National Club DLP CCO	Ongoing review
General behavioural issues	M	<ul style="list-style-type: none"> ▪ Code of Conduct 	Club DLP CCO	Take disciplinary action where necessary Sign code of conduct

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

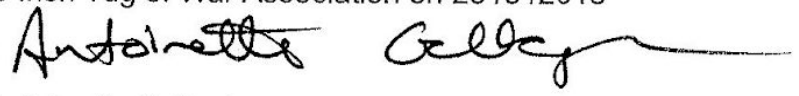
This Risk Assessment document has been discussed and completed by the Irish Tug of War Association on 25 /3 /2018

Signed: 

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Role: Secretary

Date: 25/3/18

Signed: 

Name: Antoinette Gallagher

Role: National Children's Officer

Date: 25/3/18