

## **Irish Tug of War Association Data Protection & Privacy Notice**

Irish Tug of War Association ("The Association") holds the following information ("Personal Data") in relation to each of our members: Name, Address, Date of Birth, Telephone Number, Email & Club affiliation (if applicable).

The following Privacy information is being provided to you as outlined in the General Data Protection Regulation. It is intended to inform you of how the Personal information you provide will be used, by whom and for what purposes. If you are unclear on any aspect of this document, or want any further information, please contact our Data Protection Officer, a.colfer@irishtugofwar.com

### **Who is the data controller?**

The Association is the data controller of your Personal Data.

### **Who is the Data Protection Officer for the Association?**

Details of the Association's Data Protection Officer are available on the Association's website. You can contact our Data Protection Officer by email [annette@irishtugofwar.com](mailto:annette@irishtugofwar.com) or telephone if you have any questions or wish to make a request in relation to your Personal Data.

### **What is the purpose of processing my Personal Data?**

- The Personal Data will be used by the Association contractual purpose of registering (or re-registering) and maintaining membership.
- The Personal Data will be retained by the Association for such period as the individual's Membership subsists.
- An existing member can resign their Membership by writing to the Association and their Personal Data will then be erased.
- Personal Data will also be used for administrative purposes to maintain individual's Membership including club and team administration, registrations, team sheets, disciplinary matters, injury reports, transfers, sanctions and for statistical purposes.
- Without the provision of Personal Data an individual's Membership cannot be registered with the Association.
- The purpose is also to keep you informed of Association news, fixtures, events and fundraisers.

### **Will anyone else receive a copy of my Personal Data?**

Your Personal Data can be accessed by certain members of the National Executive for administrative purposes. This will be done in accordance with our data protection policy.

In the event of an injury or insurance claim, details of your claim including Personal Data will be forwarded to the Association's insurance company.

When Members of the Association represent our Country International either as part of a team or in an official's capacity, our Tug of War International Federation ("TWIF") Representative must pass on the necessary Personal Data of the individuals involved in order for them to be accredited for the Competition.

The Association work in conjunction with Sport Ireland in relation to their National Anti-doping Programme. At national events, the collection of samples shall be initiated and directed by Sport Ireland. Results of tests taken are returned to the Anti-Doping Officer of the Association.

### **Where is your Personal Data Stored?**

Your Personal Data will be stored in paper form and electronically on the Association's database which is in the possession of the Registrar of the Association.

### **How long will your Personal Data be stored?**

Your Personal Data will be held for the duration of an individual's Membership. In the case of resignation, Personal Data will be deleted immediately.

### **How can I obtain a copy of the Personal Data held by the Association?**

You may request a copy of all your Personal Data by contacting the Registrar of the Association. This information will be provided to you within one month of your request.

### **What are my privacy rights in relation to my Personal Data?**

You have the right to have your Personal Data updated, rectified, or deleted if you so wish.

### **Further Information, make a compliant or report a breach?**

Contact can be made with the Office of the Data Protection Commissioner Canal House, Station Road, Portarlinton, Co. Laois or via the website [www.dataprotection.ie](http://www.dataprotection.ie)